**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**June 27 2013**

**Attendance**

* Mark Scholfield, Wilson & Company
* Keith Molenaar, CU Boulder
* Richard Zamora, CDOT Project Development Branch Manager
* Jim Moody, CCA
* Joshua Kiel, FHWA
* David Wells, CDOT Agreements
* Jamie Harvey, Kiewit
* Benjamin Acimovic, CDOT
* Randy Jensen, FHWA
* Tim Maloney, EKS

**Summary of Discussions**

* Subcommittee Updates:
* CMGC subcommittee update:
  + Benjamin Acimovic the following updates:
    - CMGC Committee will meet on July 11th, 2013 at 9am at HQ. Ben will send out an invite.
    - 3rd draft of the RFP is out for review. Comments are due back on July 9th, 2013 to Ben.
  + Discussion on CMGC
    - Tim Maloney offered a recommendation to add specific language about specialty subs and where they can be added to the team.
    - Randy Jensen asked questions about the Preconstruction Fee and how that was going to be supported in the RFP process. Ben offered that there would be templates for work hour estimates.
    - CMGC Presentations will be sent to City and County of Denver.
    - Would like to get CMGC processes and best practices out to local agencies through national and local agencies. Possibly also to the APWA conference.
* D-B and SDB subcommittee update:
  + DB Update:
    - OCIP use should be decided before advertisement per CCA members recommendations
    - Debriefs on US 6 DB selection were great.
* Quality Programs subcommittee update:
  + No update.

**Miscellaneous/Open Discussion**

* + Project Delivery Selection Matrix Discussion: No changes to the PDSM for now. There is work on a Delivery Method Matrix (Low bid, best value, qualifications) and a Procurement Method Matrix in the works.
  + Future Innovative Contracting topics (not prioritized):
    - Celebrating Successes (Awards, Public Information, Outreach, Sharing Lessons Learned, etc…)
    - Setting Goals White Paper Workshop
    - Local Agency and other stakeholder involvement and training on Innovative Contracting Projects (Major Utilities, Railroads, etc…)
    - Staffing Requirements for Innovative Contracting Projects
    - Consistency among all CDOT Regions
    - Updating Manuals and Guidelines (D-B, SDB, CM/GC, and Innovative Contracting)
* Next Meeting: