**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**December 8, 2011**

**Attendance**

* Nabil Haddad, CDOT Innovative Contracting
* Elizabeth Kraft, CU Boulder
* Keith Molenaar, CU Boulder, via telephone
* Mark Scholfield, Wilson & Company
* Jeff Wassenaar, CDOT Project Development Branch Manager
* Tim Maloney, CCA, Edward Kraemer & Sons
* Josh Laipply, AECOM, Bridge Enterprise
* Don Garcia, CDOT Region 2
* Scott Ellis, CDOT Region 4
* Randy Jensen, FHWA
* Dave Watt, CDOT Region 2
* Ben Acimovic, CDOT Region 1, via telephone

**Summary of Discussions**

* Subcommittee Updates:
	+ Templates and Standard Contract subcommittees (Book 1):
* CMGC subcommittee update:
	+ The subcommittee is currently working on fine-tuning the RFP Instructions and Scoring Guidelines and DBE requirements
* D-B and SDB subcommittee update: Kathy Young
	+ The subcommittee is still waiting for the OSC’s comments
	+ Technical Requirements subcommittee update
		- Dave Watt will schedule the first meeting in January 2012
		- This subcommittee will work in conjunction with the Book 1 D-B and SDB subcommittee
		- This subcommittee will potentially work on a Streamlined Design-Build Manual
	+ Quality Programs subcommittee update:
		- Don Garcia provided an update on the latest efforts of this sub-committee
		- Next meeting is scheduled for early 2012
	+ Updating Manuals subcommittee update:
		- No updates to report

**Miscellaneous/Open Discussion**

* + Josh Laipply will send all confidentiality documents to the ICAC members for review /comments in order to standardize all the forms
	+ It was agreed that the term “GMP” will be used for Guaranteed Maximum Price. The nomenclature is not important as long as the intent is well defined
	+ The CM/GC internal CDOT training was set for February 7, 2012. It will be followed by an industry-wide CM/GC training sometime in March/April 2012
	+ Since CDOT received only 3 proposals for the CM/GC ICE, Josh Laipply suggested contacting all the other 7 firms that originally showed interest but did not submit a proposal. Nabil Haddad will follow up on this issue
	+ CDOT informed the group that it will release to CCA anonymous scores and rankings for selecting the winning proposal on the I-70/Dotsero project
* Next Meeting: Thursday, February 2, 2012 from 1 - 2:45 pm (CDOT Bridge Conference Room 107B)

Future Innovative Contracting topics (not prioritized):

* + Clarity and transparency of project goals
	+ Celebrating Successes (Awards, Sharing Lessons Learned, etc…)
	+ Local Agency and other stakeholder involvement (Major Utilities, Railroads, etc…)
	+ Training and outreach to CDOT, the industry, and the public
	+ Staffing Requirements for major Innovative Contracting Projects
	+ Contractor pre-qualification
	+ Insurance Requirements
	+ Lobbying for Colorado legislation that allows using Innovative Contracting techniques
	+ Local Agency Innovative Contracting Projects (Roles and Responsibilities)
	+ Subjectivity and how to deal with it
	+ Green Contracting Provisions