**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**April 25, 2013**

**Attendance**

* Nabil Haddad, CDOT Innovative Contracting
* Keith Molenaar, CU Boulder, via telephone
* Jim Moody, CCA
* Richard Zamora, CDOT Project Development
* Paul Sook, Wildcat Construction
* Randy Jensen, FHWA
* Don Garcia, CDOT Region 2
* Jennifer Billings, CDOT Region 2
* Dave Watt, CDOT Region 2
* Ben Acimovic, CDOT Region 1
* Mark Scholfield, Wilson & Company
* Matt Cirulli, Bridge Enterprise

**Summary of Discussions**

* Subcommittee Updates:
* CMGC subcommittee update:
  + Ben Acimovic gave an update on the latest CM/GC efforts
  + The CM/GC Manual outline has been completed
  + Scoring Sheets will be from a 1-5 scale, similar to consultant selection scoresheets
  + Rankings will be provided to individual firms only and will not be shared with other firms
  + The average category scores of the top 3 firms will be provided for the non-shortlisted firms that proposed on the Eagle and Grand Avenue Bridge projects
  + Moving forward, the average scores for the top 3 proposers for each category will be included in the notification letter to the non-shortlisted proposers
* SDB subcommittee update:
  + Dave Watt gave an update on the latest SDB efforts
  + Currently working on insurance requirements for SDB projects
  + Coordinating efforts with Tracie Smith from the CDOT Risk Management Office to finalize insurance requirements for SDB projects
* Quality Programs subcommittee update:
  + It was agreed that a combined meeting is desirable with the SDB subcommittee since there are many overlapping issues

- Nabil is currently working with the Bridge Enterprise on the Design-Build Workflow

- Keith Molenaar and his students are currently working on refining the project delivery selection matrix to include more risk discussions. In addition Keith is working on expanding the matrix to include procurement methods and payment methods. This item will be discussed further during the next ICAC meeting

- The SDB presentation has been postponed until the next June 27, 2013 ICAC meeting

**Miscellaneous/Open Discussion**

* + Richard Zamora discussed the new CDOT office of Major Projects that will be headed by Ben Stein.
  + Richard Zamora mentioned that risk analyses on all CDOT projects is an overall CDOT goal, and will most likely be implemented as a project management core value
  + Jim Moody mentioned that the I-70 Havana D-B project does not currently have a link on the CDOT Innovative Contracting bidding website. Nabil Haddad will ensure that a link will be available for this project
  + Future Innovative Contracting topics (not prioritized):
    - Celebrating Successes (Awards, Public Information, Outreach, Sharing Lessons Learned, etc…)
    - Setting Goals White Paper Workshop
    - Local Agency and other stakeholder involvement and training on Innovative Contracting Projects (Major Utilities, Railroads, etc…)
    - Staffing Requirements for Innovative Contracting Projects
    - Consistency among all CDOT Regions
    - Updating Manuals and Guidelines (D-B, SDB, CM/GC, and Innovative Contracting)
* Next Meeting: June 27, 2013, CDOT HQ Blue Spruce Conference Room