**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**June 23rd, 2011**

**Attendance**

* Jim Moody, CCA, Guest
* Jeff Wassenaar, CDOT, Project Development Branch Manager
* Neil Lacey, CDOT, Area Engineer
* George Tsiouvaras, ACEC, TSH Consulting Engineers
* Kathy Young, State of Colorado AG’s Office
* Josh Laipply, AECOM/Bridge Enterprise, Guest
* Ken Szeliga, AECOM/Bridge Enterprise, Guest
* Benjamin Acimovic, Region 1
* Keith Molenaar, University of Colorado
* Greg Diehl, EEO
* Tim Maloney, CCA, Ed Kramer and Sons
* Joe Elsen, Region 3
* Mark Scholfield,ACEC, Wilson and Co.

**Summary of Discussions**

* Project Delivery Selection Matrix Final Draft (Keith)
	+ ACEC will get together with Keith Molenaar and sync the long and short selection Matrix Forms. **– Action Item.**
	+ Discussion on who will own these documents. CDOT Project Development will own documents through Nabil Haddad and Jeff Wassenaar.
	+ Need to rollout the completed matrix at a PE III meeting through Jeff Wassenaar. PE IIs next and then down to the project level. **– Action Item**
	+ Possible webinars.
	+ Proposal for a one page summary to attach with the short and long matrix for higher level managers. This summary would give information on the selected delivery method. Would include trends, reasons, justifications, why it’s best for a particular project, and what resources are needed.
	+ Need to make a meeting in August 2011 for a presentation on the final matrix document. Invitation should include Jeff, Nabil, ICAC, ACEC, CCA, and CU. **– Action Item**
* Subcommittee Updates:
	+ Templates and Standard Contract subcommittees (Book 1):
* CMGC subcommittee update: Ben Acimovic
	+ RFP should be complete by July 8th, 2011. – Action Item.
	+ RFP meeting held June 8th, 2011
	+ RFP meeting to be held on June 24th, 2011 – Action Item.
	+ RFP will be complete before Contract is finished.
	+ 1 Contract for CM/GC services and 1 for Construction packages
* D-B and SDB subcommittee update: Kathy Young
	+ Book 1 for standard D-B is being finalized.
		- US 36 Priority
	+ Book 1 for S-B-D is in progress:
	+ Question came up on handling Stipends (DB-SDB amounts)
		- Total stipend and spread to all non-selected teams
		- Only top 2-5 get stipend (short list)
		- How will CDOT set the amount for stipends? (.5% to 1% is typical)
	+ Technical Requirements subcommittee update: Matthew Pacheco
		- No update. US 36 Technical Requirements are in progress.
	+ Quality Programs subcommittee update:
		- Successor to Dave Poling is Don Garcia. Need to get him onboard and invited. – Action Item
	+ Updating Manuals subcommittee update: Nabil Haddad
		- Multiple Guides out there to reference for CDOT CMGC Guidebook
		- Wait for more information when Nabil returns.
	+ Alternate Design QAT update: Neil Lacey
		- This sub-committee will be closed. All committee deliverables and goals have been completed.
* Proposed DBE and ESB Specifications (Greg Diehl)
	+ Greg sent out the draft flow chart for innovative projects.
	+ Innovation and civil rights have some challenges.
	+ Cost or point value for selection are being discussed.
	+ Pilot specification or cost based specification are being discussed.
	+ This is helping re-wire the DBE and ESB system at CDOT.
* Miscellaneous/Open Discussion.
	+ I-70/Pecos Meeting Minutes for Selection meeting is requested to be sent to the ICAC **– Action Item**
	+ Reserve Bridge Room 107B **– Action Item**
* Next Meeting: Thursday July 28th, 2011 from 1 - 2:45 pm (CDOT HQ, Bridge Room 107B)

Future Innovative Contracting topics (not prioritized):

* + Clarity and transparency of project goals
	+ Celebrating Successes (Awards, Sharing Lessons Learned, etc…)
	+ Local Agency and other stakeholder involvement (Major Utilities, Railroads, etc…)
	+ Training and outreach to CDOT, the industry, and the public
	+ Staffing Requirements for major Innovative Contracting Projects
	+ Contractor pre-qualification
	+ Insurance Requirements
	+ Lobbying for Colorado legislation that allows using Innovative Contracting techniques
	+ Innovative Contracting techniques for ARRA or Fast track projects
	+ The future relationship between the ICAC and the CDOT Bridge Enterprise
	+ Local Agency Innovative Contracting Projects (Roles and Responsibilities)
	+ Subjectivity and how to deal with it
	+ Green Contracting Provisions